Welcome to officiating. Here are the steps that you need to follow to become a certified official for 2009 – 2012:

- 1. Take the test for your current level or, if you are just starting out, take the New Official's test. The test will be for your current level only. You do not have to complete the previous tests. You will find your test at www.usatfofficials.com. The rule book can be downloaded or bought at www.usatf.org or call 317 261-0500. When you contact USATF, also join USATF. You must enter your membership number on your application. Joining for four years is less expensive than joining annually.
- 2. Fill out the enclosed application. In Skills Specialization, please circle a few specializations in pencil.
- 3. Make the check payable to USATF Illinois. The fee is \$30.
- 4. Provide your picture for your card. If there is one on your current card, you don't have to send me one. Email a jpeg file to me.
- 5. Provide a required resume of 10 meets that you have officiated in the past four years. In order to recertify for the next Olympiad, your resume has to include USATF meets.
- 6. All officials will be listed at www.usatfillinois.com along with your specialties.

When you have completed steps 1 - 6, please send me your test answer sheet, the application that contains your USATF membership number, \$30, a picture, if necessary, and your resume.

If you have any questions, don't hesitate to contact me. The USATF meets here in Illinois are a big success because you work so hard for the athletes.

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